



M.S.

please keep an account of the courses taken. At any given time, if you need to verify a course, please contact your advisor who will be assigned after your acceptance to the program.

Dr. Charles Smargiassi

Telephone: (570) 408-4244 or toll free (800)WILKES U, ext. 4244

Email: charles.smargiassi@wilkes.edu

All courses in Area X: School Business Leadership - SBL

Courses are 3 credits each unless otherwise noted.

Course Title	Semester/Year Completed	Semester/Year Completed
SBL 501 Public Relations and School Communications	_____	SBL 506 Materials Management in Schools _____
SBL 502 School Facility Management	_____	SBL 507 Information Technology in Education _____
SBL 503 Financial Operations of School Districts	_____	SBL 508 Student Transportation _____
SBL 504 Financial Planning and Management for School Business	_____	SBL 509 Food Service in Education _____
SBL 505 Human Resources in Education	_____	SBL 510 Leadership for School Business (SBL 510 is capstone course- must be taken last) _____
GRD-OOOB: Graduation (Fee required)	_____	
Total Credits Completed (30 credits required):	_____	

Please contact your advisor prior to the last semester to obtain a graduation audit. Remember, you must register for GRD-OOOB to graduate.